

EXETER BOARD

Date: Thursday 30 July 2015
Time: 5.30 pm
Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Howard Bassett, Democratic Services Officer (Committees) on 01392 265107 or email howard.bassett@exeter.gov.uk

Entry to the Civic Centre can be gained through the Customer Services Centre, Paris Street.

Membership –

Exeter City Council

Councillors Sutton, Denham, Edwards, Mottram and Owen

Devon County Council

Councillors Foggin, Hannaford, Hannan, Hill, Leadbetter, Morse, Owen, Prowse and Westlake

Associate Members

Mr Richard Atkins (Exeter College), Phil Atwell (Exeter University), Sara Bond (Exeter Chamber of Commerce), Simon Bowkett (Exeter CVS), Gillian Champion (Exeter sub-locality of the Eastern Region New Devon CCG), Dr Jonathan Draper (Exeter Cathedral), Angela Pedder (RD & E), Superintendent Keith Perkin (Devon & Cornwall Constabulary) and Jude Taylorson (Faith Groups)

Agenda

Part I: Items suggested for discussion with the press and public present

- 1 **Election of Chair and Deputy Chair**
- 2 **Apologies**
- 3 **Minutes of the meeting held on 28 April 2015** (Pages 5 - 12)
- 4 **Items requiring urgent attention**
- 5 **Open Forum**
- 6 **Presentation by the Devon and Somerset Fire and Rescue Service**

- 7 **Work Programme - report attached** (Pages 13 - 16)
- 8 **Highways Vegetation Management - report attached** (Pages 17 - 20)
- 9 **Youth Service Update from Members - Westside Centre (Councillor Hill), Knight Club (Councillor Morse) and Phoenix Centre (Councillor Hannan)**
- 10 **Funding Sub Group update and elections of Funding Sub Group Members**

- (a) To agree composition and Chairmanship of the Funding Sub Group; (Pages 21 - 26)

In 2014/15 the membership was:-

2 from Exeter City Council - Councillors Baldwin and Sutton
5 from Devon County Council - Councillors Hannaford, Leadbetter, Owen, Prowse and Westlake

The Chair and Deputy Chair of the Funding Sub Group are the Chair and Deputy Chair of the Board

- (b) To agree a Quorum of three, one Member to be a City Councillor;
- (c) To note minutes of the Funding Sub Group of 9 June 2015; and
- (d) To note the following dates of Sub Group meetings, commencing at 2.30pm:-

Tuesday 1 September 2015
Thursday 29 October 2015
Thursday 17 December 2015
Thursday 3 March 2016
Thursday 9 June 2016
Thursday 8 September 2016

11 **Feedback from Member representation on Multi Agency Groups**

- (a) Exeter Health and Wellbeing Board

Minutes of the meeting held on 7 July 2015.

- (b) Community Safety Partnership – Executive Group

Minutes of the meeting held on 29 April 2015.

(Pages 27 - 40)

12 **Dates of Meetings 2015 and Future Business**

Board Meetings

Thursday 24 September 2015 – County Hall
Thursday 19 November 2015 – Civic Centre
Thursday 14 January 2016 – County Hall
Thursday 28 April 2016 – Civic Centre
Thursday 28 July 2016 – County Hall
Thursday 22 September 2016 – Civic Centre

Future Business

Members are asked to consider topics and themes and whether to have sight of the forward plans of the City Council's Executive and the County Council's Cabinet and of Scrutiny Committees.

Transition Town Exeter and Economic Development Strategy
Exeter Cultural Strategy
Exeter Respect

Date of Next Meeting

The next **Exeter Board** will be held on Thursday 24 September 2015 at 5.30 pm

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EXETER BOARD

Tuesday 28 April 2015

Present:-

Exeter City Council
Councillors Baldwin, Edwards, Owen and Sutton

Devon County Council
Councillors Foggin, Hannaford, Hannan, Hill, Leadbetter, Morse, Owen, Prowse and Westlake

Associate Members
Phil Attwell (Exeter University), Amanda Kirby (Exeter CVS), Superintendent Keith Perkin (Devon & Cornwall Constabulary) and Jude Taylorson (Faith Groups)

Also Present

Head of Strategy, Policy and Organisational Change, Partnership and Policy Development Officer, Community Involvement and Inclusion Officer, Senior Commissioning Officer, Head of Contracting and Provider Partnerships, Policy Officers (KT and DL), Public Health, Housing Options Manger and Democratic Services Officer (Committees (HB)

Also Present

Councillor Barker, Devon County Council Cabinet Member for Adult and Social Care and Health Services

11

APOLOGIES

This was received from Angela Pedder.

12

MINUTES OF THE MEETING HELD ON 15 JANUARY 2015

RESOLVED that the minutes of the meeting held on 15 January 2015 be taken as read and signed by the Chair as correct.

13

OPEN FORUM

Questions on the following topics were put to the Board under the Open Forum arrangements.

Traffic Congestion - Mr Preist

In addition to the circulated answer, the concerns expressed that there was a need for a long rather than a short term approach to congestion was acknowledged.

It was stated that, following a full debate on traffic congestion at the March meeting of the City Council's Scrutiny Committee - Community, the City Council's Principal Project Manager would report back to the next Scrutiny Committee - Community on the way forward 9 June 2015. The Chair also undertook to meet again with Mr Preist and the Exeter Civic Society.

Anti Social Behaviour and Students – Mr Brownbridge

Mr Brownbridge highlighted:-

- considerable disturbance and distress caused to residents by students during freshers week and beyond and the need for the University to act to curb this unacceptable behaviour including sanctions on guilty students, increased Estate Patrols, effective police presence in residential areas and use of CCTV cameras for real time feeds to the Police on the ground;
- lack of sanctions or charges brought to date against students;
- positive action by the University to manage the situation next September/October; and
- introduction of a “Late Night Levy” on the alcohol trade.

Superintendent Perkin acknowledged that the October 2014 freshers week had been more raucous than normal and that there had been an anti social behaviour summit with the University Chief Operating Officer, the Head of Security and City Council staff. Following refusal of entry to university staff at certain licensed premises, three licensed owners had been advised that this was unacceptable. A plan was being developed covering the City Centre and residential areas regarding this time of the year and would be considered by the Community Safety Partnership.

Phil Atwell acknowledged the value of the summit, referred to the Best Bar None initiative to which a number of licensed premises had signed up and confirmed that the University would be robust in addressing excessive behaviour and transient noise issues. He advised that students were written to at home before leaving for University, briefed on arrival on desired conduct and that three levels of sanctions could be imposed on students, the most severe being expulsion from University. He undertook to respond further to Mr Brownbridge, including figures on the number of sanctions.

Meals in School Holidays – Saxon Spence

Saxon Spence updated the Board on progress with the Exeter hub of the Devon and Cornwall Food Association and the work undertaken with the Exeter Food Hub on exploring provision of meals during school holidays for children in need. She circulated the Association newsletter and a paper she had presented to the County Council and its response as well as that of the Exeter Food hub. The County Council’s Head of Education and Learning had reported to the Devon Education Forum on local authorities and partners supporting families with children in food poverty who did not receive Free School Meals out of school and would report back when further information had been received from Schools. The County Council would then give consideration on whether to introduce a project in Exeter.

Saxon Spence asked for Board support on an initiative to provide meals and activities in the summer holidays for Exeter children in need.

RESOLVED that the Exeter hub be invited to submit an application form for grant support.

Disabled Parking Bays in Residential Areas – Tony Langmead

In addition to the circulated answer, it was noted that the County Council did not consult on the location of advisory bays but that complaints received on this issue were low. There was no planning or regulatory process involved and complications occasionally occurred, usually involving neighbour disputes. In this instance, the

questioner was the owner of a property in respect of which a bay had been secured by one of his tenants without his knowledge.

Members supported the suggestion that the Exeter HATOC be asked to consider the broader implications associated with this issue.

South West Exeter Development – Juliet Meadowcraft

In addition to the circulated answer, Members acknowledged the concerns expressed by the Alphington Village Forum and the Campaign for South West Smarter Travel regarding the forthcoming developments and the impact on this relatively unspoilt western approach to Exeter. Councillor Barker, as Deputy Leader of Teignbridge District Council, confirmed that there was collaborative working with the County Council and City Council with the three authorities working through mechanisms on identifying infrastructure needs, solutions and a programme for their delivery and that it was essential for full co-operation to continue as the full detail of the housing plans came forward. He remarked that much of the CIL contributions would be utilised to fund the associated infrastructure and that it was unfortunate that the developers had come forward as quickly as they had.

Members recognised the concerns regarding elements of the infrastructure proposals and referred to the debate over the most appropriate Park and Ride solution acknowledging the preference expressed for a site at the Peamore business centre rather than the A30/Alphington intersection as well as the inherent difficulties for both bus and car travel along the Alphington corridor. A Member remarked that it was unfortunate that the same joined up approach with a formal structure had not been adopted as was the case for developments around the east of the City.

The questions and answers are appended to the minutes.

14

THE OPERATION OF THE EXETER BOARD - STRATEGIC AND COMMUNITY ROLES

The City Council's Involvement and Inclusion Officer presented the report proposing amended terms of reference for the Exeter Board to ensure an appropriate focus on its strategic and community support roles. With severe cuts in public finances there had been increasing recognition of the role of community groups and organisations in addressing community needs and achieving outcomes through co-design and co-delivery.

It was proposed that the Board take a leading role in working with communities on this agenda. At the same time, it was considered that the Board should enhance its strategic role and consider and champion broad based issues and matters impacting on the city and the work of both councils. In this respect, care would be taken to ensure that topics, include those originating through the Open Forum process, would be channeled through other groups, such as the Exeter Health and Well-being Board, Exeter HATOC and each Council's scrutiny committees as appropriate.

It was proposed that the Board's terms of reference be amended to reflect a renewed focus on the Board's strategic and community roles.

The Chair and City Council Leader welcomed this approach and supported the focus on strategic issues with other matters referred to the relevant City and County committees or other forums. It was noted that the Open Forum session, with five

questions addressed at this meeting, offered opportunities for the public to engage and that it was important to encourage continued involvement. However, some questions, as with planning and highways issues this evening, could more appropriately be referred to alternative forums.

RESOLVED that:-

(1) the following revised terms of reference be approved:-

- Consider cross-cutting issues and funding opportunities of strategic, political or financial significance that will have an impact on the city and with regard to the work of both Councils.
- Promote a more joined-up approach with Exeter's communities to encourage collaboration, enterprise and innovation in line with local needs.
- Respond positively to approaches from communities wishing to work in a different way and consider how decision making and/or funding could be delegated to a local level where there is appetite and capacity to use it.
- Consider where funding might be aligned or pooled to promote better value for money, better outcomes for communities and avoid duplication.
- Encourage co-design and co-delivery of services and prioritise these initiatives for Exeter Board grants or 'in kind' support.
- Representatives from the voluntary, community, business, health, police, further and higher education, inter-faith and cathedral communities be invited to participate in a future meeting, as appropriate, as "associate members."
- That an "open forum" be allowed for the public to ask questions and raise issues relevant to the work of both Councils (time limited to 15 minutes in total (and normally 3 minutes each speaker). It will be the Chair's discretion to accept these questions in the context of the Board's terms of reference and where applicable refer the proposer/submitter of the question to the relevant DCC or ECC Scrutiny Committee. The Board can only respond to questions (verbally or in writing) if someone from the appropriate agency can do so and with enough notice.
- That meeting of the Board be held at 6pm (now 5.30pm) in publicly accessible venues.
- That a Members Sub Group comprising the Chair, Deputy Chairman and other proposed & seconded Members of the Board to consider and approve applications for grants from the Board's community budget fund.

(2) a work programme that delivers under the terms of reference be prepared for report back to the Board; and

(3) future agenda and funding (guidance) be updated to reflect these changes.

WEED AND GRASS CLEARANCE

The Chair advised that the Leaders of the City and County Councils had met and were to meet again on 30 April to agree a way forward and funding for grass cutting and weed clearance in the City. A three year programme had been proposed to be jointly funded by both authorities and with financial support from the Board. The City Council Leader confirmed that a three year programme was a more efficient approach and that joint action was important with the Rugby World Cup and Euro

Rugby 7's tournament to be held in the City and because of the high public profile of this issue.

Responding to the Chair of Exeter HATOC, who suggested a report to the next Board meeting, the Chair advised that Members would learn of the decision resulting from the Leaders' meeting as soon as possible after the 30th.

RESOLVED that the Board support the proposed three year programme of grass cutting and weed clearance and agree in principle to support the funding of the programme.

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DEVON YOUTH SERVICE UPDATE

Mark Lane updated the Board on progress with the continuation of youth service provision in the City:-

Knight Club

ICSA had commenced running the Club at the beginning of April and there was now a youth service again in the area.

West Side

Invest in Devon funds had been made available to fund the repair of the roof and the boiler had been replaced. It was anticipated that the City Council and the YMCA would shortly agree terms of a new lease.

Phoenix

Exeter Board funding would be used to support youth service use of the Wonford Community and Learning Centre but a separate application for funding would need to be submitted to the Youth Modernisation Fund of Invest in Devon if necessary. Some windows had been boarded up recently following vandalism and he would update Members on the latest position.

Members thanked Mark Lane for his hard work during this difficult period of transition and he undertook to keep local Members apprised of progress in the respective areas.

RESOLVED that the position be noted.

17

ROUGH SLEEPERS AND HOMELESSNESS

The County Council's Senior Commissioning Officer presented the report detailing the work of Devon's Social Care services in protecting vulnerable people, supporting independent living and providing improved life outcomes for children and young people. He highlighted the work undertaken to ensure children with housing problems are kept safe and work to help adults with housing problems to independence. A joint protocol had been agreed to deliver some shared services for specifically preventing homelessness in 16/17 year olds. His report also detailed the delivery through the commissioned services. The different roles of social workers and Care Direct was explained and he advised that there had been a move away from gender specific accommodation.

The City Council's Housing Options Manager reported that the health needs of the homeless community had been highlighted through the development of the ICE project and a potential service redesign was being put forward including integrated health care options with SHOT, health clinics at Gabriel and St Petrock's to address health inequalities and increase engagement opportunities and a multi agency approach to homeless hospital discharge cases. Help for single Homeless Funding had been obtained from the DCLG for Making Every Adult Matter (MEAM) with around £80,000 of this directed toward implementing a MEAM approach to clients with the most complex needs, many of whom were homeless clients. Further, front line workers were receiving in depth Appreciative Enquiry training to assist in unlocking barriers to engagement.

Rough sleeping had been a problem for many years with no easy solution to this complex and challenging problem. Rough sleepers gravitated to Exeter where there were greater support opportunities for their lifestyle including health and accommodation resources. The majority of rough sleepers accepted as in 'priority need' had alcohol and substance misuse issues with some with mental health problems, and it was often difficult to provide the right type of community based treatment options for people that could or would not use the normal referral pathways or client engagement approaches.

Good progress was being made with support workers becoming increasingly skilled at engaging clients who tended to keep themselves to themselves and contract holders had developed their understanding of higher needs homeless people and adapted their services to meet specific needs. The eviction rate from hostels/supported accommodation had substantially reduced and was now only used in exceptional circumstances with more people choosing to complete recovery programmes at hostel/supported accommodation services as services were re-designing their provision around the needs of the residents.

Devon County Council's Social Care Commissioning Team was one of the partners currently supporting Devon Partnership Trust (DPT) plans for the re-commissioning of a Devon Dual Diagnosis service, the aim being to offer accommodation to people that have problems with both mental health and substance use. It provided a practical forum for Health, Housing and Social Care commissioners to work more closely together on the delivery of better services for people with complex needs who were typically at greatest risk of rough sleeping.

Members thanked the officers for the comprehensive reports which helped explain in detail the work being undertaken in this area. They acknowledged that there had been significant improvement in joint working between the City and County Council and important progress made in the joined up approach between authorities and agencies.

RESOLVED that future reports on this issue be made to the Exeter Health and Wellbeing Board.

18

FUNDING SUB GROUP

RESOLVED that:-

- (1) grants made by the Funding Sub Group be noted; and
- (2) the following dates of Sub Group meetings, commencing at 2.30pm be noted:-

Tuesday 9 June 2015
Tuesday 1 September 2015

Thursday 29 October 2015
Thursday 17 December 2015
Thursday 3 March 2016
Thursday 9 June 2016
Thursday 8 September 2016

19 **FEEDBACK FROM MEMBER REPRESENTATION ON MULTI AGENCY GROUPS**

The Board noted the minutes of the meetings of the Community Safety Partnership held on 12 January 2015 and the Exeter Health and Well Being Board held on 3 February 2015.

20 **DEVON AND SOMERSET FIRE AND RESCUE SERVICE**

RESOLVED that a representative of the Devon and Cornwall Fire and Rescue Service be invited to attend a future Board meeting to speak on current issues.

21 **DATES OF MEETINGS 2015 AND FUTURE BUSINESS**

RESOLVED that the following dates and venues for meetings be noted:-

Thursday 30 July 2015 - City Centre
Thursday 24 September 2015 - County Hall
Thursday 19 November 2015 – Civic Centre
Thursday 14 January 2016 – County Hall
Thursday 28 April 2016 – Civic Centre
Thursday 28 July 2016 – County Hall
Thursday 22 September 2016 – Civic Centre

(The meeting commenced at 5.30 pm and closed at 7.28 pm)

Chair

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Exeter Board

Thursday 30 July 2015

Work programme for Exeter Board with reference to revised terms of reference.

At the last Board meeting on the 28 April 2015 members agreed a revised terms of reference for the Board to ensure an appropriate focus on its strategic and community support roles.

An action from the meeting was to prepare a work programme that delivers under the terms of reference.

Suggested work programme:

Terms of Reference	Action/ Examples	Rationale	Owner
Consider cross-cutting issues and funding opportunities of strategic, political or financial significance that will have an impact on the city and with regard to the work of both Councils.	<ul style="list-style-type: none"> Analysis of both Councils corporate priorities for the next year. Annual meeting of relevant Snr Strategic/Exec Officers and relevant Cabinet members with Chair and Vice Chair of Board to discuss key issues for the city. 	To inform on key strategic issues for the city and inform funding decisions for the Board.	(DR/ML)
Promote a more joined-up approach with Exeter's communities to encourage collaboration, enterprise and innovation in line with local needs.	<ul style="list-style-type: none"> Key strategic partnerships (EH&WB Board, CSP, Economy, Cultural Partnership, Exeter Community Forum, VCS input) short presentation to Board (15+15) once a year on priorities and issues – how this is being achieved and funding information. Members of Exeter Board to nominate (if not already) to sit on various partnerships (above) and verbally report back (5mins) each Exeter Board on key issues/info 		(Chair/Vice-Chair)
			(HB)
Respond positively to approaches from communities wishing to work	<ul style="list-style-type: none"> Refining the Exeter Board funding criteria to encourage/reward community initiatives to work in a 	Encourage a more joined up	(various ExB members)
			(DR/ML and Exeter Board Funding)

<p>in a different way and consider how decision making and/or funding could be delegated to a local level where there is appetite and capacity to use it.</p>	<p>different way (enterprise, innovation, collaboration (in line with local needs)). Criteria (and role/priorities of Board) need to be explained, exemplified and communicated clearly.</p> <ul style="list-style-type: none"> • Encourage approaches of communities to discuss working in collaboration/ working in a different way by working to share best practice and initiatives across the city and funding initiatives that enable this • Review how decision making and/or funding could be delegated to a local level. 	<p>and collaborative way of working with communities</p> <p>Building capacity within communities</p>	<p>Sub-Group)</p> <p>ExB Funding Sub-Group</p> <p>ML/DR</p>
<p>Consider where funding might be aligned or pooled to promote better value for money, better outcomes for communities and avoid duplication.</p>	<ul style="list-style-type: none"> • Board members to discuss opportunities with associate members and other key city partners. 	<p>VFM, less duplication and better outcomes</p>	<p>(various Exeter Board members)</p>
<p>Encourage co-design and co-delivery of services and prioritise these initiatives for Exeter Board grants or 'in kind' support.</p>	<ul style="list-style-type: none"> • Rework criteria to ensure it fulfils this criteria. • Investigate better co-ordination/collaboration with public sector where appropriate e.g Exeter Green Partnership with ECC POS; Integrated Care Exeter, Community Hubs, Food Networks/Supply Chain 	<p>Better funding decisions.</p> <p>Building capacity within communities</p>	<p>DR/ML</p> <p>DR/ML</p>
<p>Representatives from the voluntary, community, business, health, police, further and higher education, inter-faith and cathedral communities be invited to participate in a future meeting,</p>	<ul style="list-style-type: none"> • Identify gaps and invite representation from all groups. Invite chair of ECF to be an 'associate member'. 	<p>Encourage a more joined up and collaborative way of working with communities</p>	<p>HB</p>

as appropriate, as “associate members.”			
That an “open forum” be allowed for the public to ask questions and raise issues relevant to the work of both Councils (time limited to 30 minutes in total. It will be the Chair’s discretion to accept these questions in the context of the Board’s terms of reference and where applicable refer the proposer/submitter of the question to the relevant DCC or ECC Scrutiny Committee	<p>Below guidance at Chairman’s discretion:</p> <ul style="list-style-type: none"> • Chair to ensure time limits are enforced • Written responses to be given to questioner at start of meeting • Ensure questions are referred to most appropriate committee in advance • Board will only respond to questions verbally or in writing if someone from the appropriate agency can do so and with enough notice. • Notice of guidance and invitation to open forum publicised appropriately 		HB
That meeting of the Board be held at 5.30pm in publicly accessible venues.	<ul style="list-style-type: none"> • Review venues – County Hall not accessible as no reception cover after 5pm. Meetings to take place at civic centre and other community venues as appropriate/practical. 		HB
That a Members Sub Group comprising the Chair, Deputy Chairman and other proposed & seconded Members of the Board to consider and approve applications for grants from the Board’s community budget fund.	<ul style="list-style-type: none"> • Membership of Grants sub group to be agreed at next Board meeting. • That the Member sub-group seek to understand funding priorities and ensure applications support the strategic, political and financial priorities in the city 	Better funding decisions.	Chair/Vice Chair of Funding Sub-Group

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REPORT TO EXETER BOARD

Date of Meeting: 30th July 2015

Joint Report of: Assistant Director Public Realm, Exeter City Council and Head of Highways, Capital Development and Waste Management, Devon County Council

Title: Highways Vegetation Management

Is this a Key Decision?

Yes

One that affects finances over £1m or significantly affects two or more wards. If this is a key decision then the item must be on the appropriate forward plan of key decisions.

1 What is the report about?

- 1.1 To inform the Exeter Board of an agreement between Devon County Council and Exeter City Council jointly to fund a solution to mitigate the impact of budget reductions and prevent unsightly highways grass and weed growth in Exeter.
- 1.2 To request financial support for this solution from the Exeter Board for 2015/16 and the following two financial years.

2 Recommendations:

- 2.1 That the Exeter Board welcomes and supports the agreed solution for the maintenance of highways grass and control of weed growth in the City with a contribution of £10K per annum in 2015/16, 2016/17 and 2017/18.
- 2.2 That an update report on the expenditure situation be made to the Board later in 2015/16

3 Background

- 3.1 In preparing for the challenge of reducing revenue funding in 2015/16 and beyond, the Devon County Council's Highway Service identified a number of themes for reducing costs:

Efficiency savings,
Invest to save initiatives,
Income generation to cover service costs where appropriate,
Service reductions,

- 3.2 The service reduction theme involved reducing aspects of the service to the minimum standards compatible with maintaining a safe network. The proposal for grass cutting fitted into this theme.
- 3.3 The grass cutting proposal was for a reduction of £0.70m from £1.18m in 2014/15. It was included in the Tough Choices consultation. The narrative explained that grass cutting would be limited to visibility splays and to visibility lines for signs. Verges would remain uncut if not essential for visibility. The highways self-help scheme was highlighted as an enabler of community action to fill the gap left by the grass cutting budget proposals.
- 3.4 There were 497 responses to the highway budget consultation, of which 39% wished Devon to consider alternative cost savings, and 48% to reduce the service as proposed. Respondents raised issues around safety and visual impact.

- 3.5 It was concluded that in the context of the overall budget pressures and having considered alternative highway proposals and the consultation responses, that the proposal should be recommended for implementation in 2015/16
- 3.6 The proposal was agreed by Devon's cabinet as part of the budget report (CT/15/18) on 13th February 2015 and again as part of the County Road Highway Maintenance Revenue Budget report (HCW/15/27) on 8th April. The latter included a new Policy for Grass Cutting in line with the Tough Choices proposal, which was also approved.
- 3.7 Similarly, due to budget pressures, the previous year allocation of £344k for weed treatment was reduced to £94k in 2015/16.
- 3.8 The Community Payback scheme was enhanced, and community payback teams are deployed to mitigate the impact of the weed treatment cut as far as possible.
- 3.9 The way in which the grass cutting service is being delivered in 2015/16 is through a series of separate arrangements, including delivery by the Term Maintenance Contractor, and through agreement with Town and Parish Councils and through community self-help groups.

4 Reasons for the recommendation:

- 4.1 Devon County Council and Exeter City Council have been in discussion about entering into an agreement on the funding and delivery of an enhancement of the County Council's grass cutting programme in the City.
- 4.2 The enhanced programme would mitigate the impact of budget reductions and prevent unsightly highways grass and weed growth.

5 What are the resource implications including non financial resources.

- 5.1 It is estimated that £84,000 is required to maintain highway vegetation standards in the City. The County Council's budget for this work in 2015/16 is £24K.

6 Report details:

- 6.1 Last year's excessive weed and highway vegetation growth in Exeter were well documented. The Exeter Board considered the issue in April and September 2014 and in September 2014 the Exeter Board agreed "*the use of £20,000 from the Exeter Board's budget for early weed spraying in 2015*".
- 6.2 Provision was made by the County Council from their 2014/15 budget for a citywide weed spray, which was undertaken in March 2015. A second citywide weed spray is planned for July 2015 using the agreed contribution from the Exeter Board.
- 6.3 This year, Devon County Council announced that weed spraying had been removed and replaced by targeted interventions by a Community Payback team. The team cannot however provide a comprehensive citywide service.
- 6.4 The new Devon grass cutting policy limits work to maintaining visibility splays and keeping road signs visible. This has raised concerns about the look and feel of the City, particularly in view of the imminent Rugby World Cup Tournament.
- 6.5 As a result, a special funding arrangement has been made between the County

Council and Exeter City Council, with both providing extra funding for a limited period to enhance the highways grass cutting budget for the city. This is estimated to go some way towards providing sufficient funding to address highway grass and weeds in the City (excluding dual carriage way work) which the County will continue to cut due to the onerous traffic Management requirement, until March 2018.

- 6.6 Subject to the City Council signing of the necessary Agreement (which is similar to the agreement with other Councils), as in other communities in Devon, the City Council will be able to carry out the service on behalf of the Highway Authority. Under the agreement:

Devon County Council will:

- Honour its commitment of £24k in 2015/16 in 2016/17 and 2017/18 subject to County Council approval of future year budgets, (noting that future year budgets are the subject of annual scrutiny and elected Member approvals)
- Provide a special fund of £25k in 2015/16, 2016/17 and 2017/18
- Subject to County Council approval of future year budgets, continue with the supervision of the Community Payback scheme at cost of £16k in 2015/16, 2016/17 and 2017/18

Exeter City Council will:

- Contribute £25k in 2015/16, 2016/17 and 2017/18 to fund an enhanced highway vegetation management service.
- Entry into an agreement with the County Council to enable it to carry out grass cutting and weed treatment on the highway on behalf of the County Council.
- Provide information to the County Council on its works on the highway and drive annual efficiency in the delivery of the service it delivers on behalf of the County Council so that the agreed service can be delivered for less in over the life of the agreement.

- 6.7 The estimated cost of a comprehensive vegetation management service in the City is £84k in 2015/16. The total funding provided by the County and City Council is £74k.
- 6.8 This report seeks the approval of the Exeter Board to co-fund the service in 2015/16, 2016/17 and 2017/18 by allocating £10k per year.

Sarah Ward
Assistant Director Public Realm
Exeter City Council

David Whitton
Head of Highways, Capital Development
and Waste Management
Devon County Council

Local Government (Access to Information) Act 1972 (as amended)
Background papers used in compiling this report:-

None.

Contact for enquires:
Democratic Services (Committees)
Room 2.3
01392 265275

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EXETER BOARD FUNDING SUB-GROUP

Tuesday 9 June 2015

Present:

Councillor Sutton (Chair)
Councillors Owen and Westlake

Also Present:

Community Involvement and Inclusion Officer, Partnership & Policy Officer and
Assistant Democratic Services Officer (Committees)

9

APOLOGIES

Apologies were received from Councillors Leadbetter, Hannaford and Prowse.

10

MINUTES OF MEETING HELD ON 12 JANUARY 2015

The minutes of the last meeting were agreed.

11

FUNDING DECISIONS MADE VIA EMAIL 12 MARCH 2015

Reference was made to the position on 12 March where the scheduled meeting had to be postponed. Devon County Council had set its own purdah deadline for 12 March. Therefore County Councillors were unable to approve any allocation of funds after this date.

The deadline therefore left little opportunity for Members to consider the recommendations put forward by the Chair and officers.

Members expressed their disappointment at the process, but understood that applications which were time sensitive were awarded 50% of grant applied for.

Members suggested that in light of the 50% grant awarded, any further application from those organisations would be considered at a later date.

12

REPORT REGARDING FUNDING APPLICATION FROM RIDE ON - CYCLING FOR ALL

The Group considered the application for £12,000 to purchase cycle rickshaws and to set up a service to enhance the health and wellbeing of elderly care home residents and socially isolated elderly Exeter residents.

The Group noted that Councillors Leadbetter and Prowse supported this application.

Members felt that there was an opportunity to attract business sponsorship.

Agreed that the application is approved for **£6,000**. The remaining amount of £6,000 will be considered at the next meeting to provide members with an opportunity to raise further questions with Councillors Leadbetter and Prowse who had met with the applicant.

13 **REPORT BACK REGARDING FUNDING APPLICATION FROM HOME START
'EARLY HELP'**

The Group considered the application for £5,000 to help Exeter families with pre-school children with 'early help'.

The application had been deferred at a previous meeting, subject to the receipt of further information on how it fits in with existing services and how many families it will reach. Feedback had been received from the applicant and was attached to the agenda which was welcomed. An email had also been received from the Senior Manager, Early Help Provision who had advised that this bid compliments their activity.

Members felt very sympathetic to the work being undertaken, but recognised that it needs to be coordinated to prevent a funding crisis year on year. Further information was sought on where this fits in with the childrens sector and Targetting Families and also how many families from Exeter the initiative will reach.

The Partnership & Policy Development Officer will forward a copy of the application to Childrens Services at Devon County Council to request further information on how this is being supported and how it fits in with the Exeter Board's terms of reference.

Agreed that subject to positive feedback from Devon County Council, the Chair be given delegated power to approve the grant for £5,000.

14 **DETAILS OF CRITERIA**

The details of criteria was made available for Councillors to assist with decision making. A revised draft criteria to fit in with the new Exeter Board terms of reference was also circulated.

15 **SUMMARY OF APPLICATIONS**

The summary of applications was made available for Councillors for information.

16 **APPLICATIONS FOR CONSIDERATION**

16a **Exeter Rowing Club**

The Group considered the application for £3,250 to purchase a new Racing '8' boat to commemorate the 150th anniversary of the Club.

Agreed that the application is **declined** as it did not meet the criteria.

16b **St Thomas Allotment Holders Association**

The Group considered the application for £6,120 to purchase 12 noticeboards.

Agreed that the application is **declined** as it did not meet the criteria.

16c **Belmont Park Childrens Play Day**

The Group considered the application for £1,322 to deliver a childrens play day in Belmont Park in conjunction with Merry Go Round Toy Library.

Councillor Westlake reported that in previous years this had been funded with other local councillors through the locality grants. However, Members felt that as the event would involve children from across the city and enables empowerment of communities it is in line with the criteria. If the applicants so wished they could also apply for a locality grant.

Agreed that the application is approved for **£1,322**.

16d **St Petrocks**

The Group considered the application for £17,680 to buy in healthcare services.

Reference was made to the proposed new health and well-being hub at Wat Tyler House. A grant had been received from Public Health England to offer a GP surgery, probation service and substance misuse support which will run alongside existing services already offered at the site. People with complex needs will use the services available. St Petrocks had been invited to be partners on this project, but had declined.

Feedback had been received from the Council's Housing Options Manager that the application appears to be contrary to the strategic direction, especially as they are moving forward with potential funding for these exact services through the ICE project. The Council's Move On Officer had also advised that if St Petrocks proposals are to be delivered quickly they may help evidence the health and wellbeing team which would be set up through ICE.

Members considered that there was not enough information available on how the range of city initiatives would be coordinated for this vulnerable group.

Agreed that the application be **deferred** until comments are received back from Kristian Tomblin, Substance Misuse and Alcohol Services to see where the St Petrocks application fits in with the current strategy for Exeter.

16e **Exeter Twinning Circle**

Councillor Sutton declared an interest.

The Group considered the application for £2,000 to assist with the cost of hospitality to mark the 50th anniversary of twinning exchange between Exeter and Bad Homburg.

Agreed that the application is **declined** as it did not meet the criteria.

16f **Devon & Cornwall Police - Allotments**

The Group considered the application for £2,526 towards the cost of 200 Smartwater kits plus signs to prevent thefts from allotments.

Councillor Westlake informed the Group that he had spoken to the PCSO heading up the project. A pilot had been undertaken in Derbyshire that had proven to be 100% successful.

Members felt that this was a positive approach, with a view to enabling communities and allotment holders to buy the Smartwater kits themselves.

Agreed that the application is approved for **£2,526** with the request that feedback is received on the initiative's success and how it was measured.

16g **SEEDs**

The Group considered the application for £595 for a SEEDs member to attend a 16 week training course on Art in Mental Health: A Foundation Course in Art Therapy.

Members recognised that SEEDs was an important organisation for survivors of domestic abuse and it would be a helpful skill to have within the organisation to deliver to communities.

Agreed that the application is approved for **£595**.

16h **Positive Opportunities for Wellbeing CIC**

The Group considered the application for £5,995 towards time bank training, storage shed and materials for building repairs to enable full use of the property in Locarno Road.

Comments had been sought from Exeter Community Initiatives regarding timebank initiatives taking place in the city. One had been set up in Beacon Heath, but this had not continued and no others were in place as far as we know.

Members considered that this initiative was in close proximity to the new community hub at the Westside Youth Centre.

Agreed that the application is approved for **£2,000** towards time bank training. The applicant should be asked to consider applying for a grant from Invest in Devon for the building works and should also be encouraged to speak to Peter Stephenson at the YMCA to see if any joint work was possible as part of the transfer of Westside Youth Centre to YMCA.

16i **Exeter & East Devon Growth Point - Community Art in the Park**

Councillor Sutton declared an interest.

The Group considered the application for £5,000 for Community Art in the Riverside Valley Park.

Members considered that this was an excellent initiative which tackled cross-cutting issues and focussed on community participation in developing plans for the art work.

Agreed that the application is approved for **£5,000**.

16j **Exeter Community Forum**

The Community Involvement and Inclusion Officer declared an interest.

Members considered that the creation of a Community Development Strategy for Exeter would be beneficial to identify investments in the future, what resources currently exist and any gaps, and to learn best practice and identify where other initiatives had not worked and the reasons for this. It would be key in developing other city strategies.

Agreed that the application is approved for **£5,000**.

16k **Exeter Community Food Network**

The Group considered the application for £2,435-£5,205 to pilot a summer holiday cookery and craft school at St Sidwell's Community Centre.

Members recognised the importance of this type of education.

Agreed that the application is agreed for **£2,435**. However, if the take-up was high, it was agreed that the Chair could increase this to £5,205 in total. The applicants would also be asked how participants will travel to the course and would welcome feedback on the success.

16l **Wonford Community and Learning Centre - Phoenix**

The Group considered the application for £20,833 to incorporate the Phoenix Club into the Wonford Community and Learning Centre.

This application had formed part of discussions around youth centres at the meeting on 12 January 2015. £25,000 had been transferred from Devon County Council for transition funds for youth services, with match funding from Exeter Board.

Agreed that the application is approved for **£20,833**.

16m **Crimestoppers**

The Group considered the application for £5,000 to assist in launching the Ambassador project.

Agreed that the application is **declined** as it did not fit the criteria.

16n **Exeter Olympic Gymnastic Club**

The Group considered the application for £2,415 towards costs for the 21st Gym Stars International Competition.

Agreed that the application is **declined** as it did not fit the criteria.

17 **MONITORING FORMS FOR INFORMATION**

The Group noted the following monitoring forms which were circulated with the agenda:

- Cygnet Training Theatre
- ExeTRA
- Devon Rape Crisis
- St Petrocks (Exeter) Ltd
- The Filo Project
- Superact CIC
- Home Start Exeter and East Devon
- Exeter Festival of Food and Drink
- Hikmat Devon CIC

(The meeting commenced at 2.30 pm and closed at 3.44 pm)

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COMMUNITY SAFETY PARTNERSHIP - EXECUTIVE GROUP

Wednesday 29 April 2015

Present:-

Superintendent Keith Perkin	- Devon & Cornwall Constabulary
Karime Hassan	- Exeter City Council
Councillor Peter Edwards	- Exeter City Council
Steve Jones	- Youth Offending Service
Robert Norley	- Exeter City Council
Melinda Pogue-Jackson	- Exeter City Council
County Councillor P Prowse	- Devon County Councillor
Lisa Rutter	- Devon Youth Service - Exeter, East & Mid Devon
Simon Lane	- Exeter City Council
Nigel Deasy	- Devon & Somerset Fire and Rescue Service
Karen Mandefield	- Devon & Cornwall Police
Mike Hamilton	- Community Rehabilitation Company
Caroline Rae	- Safer Devon Partnership
Gill Unstead	- Public Health Devon
Jo Quinnell	- Exeter City Council

Apologies:-

Nicola Channon	- Safer Devon Partnership
Simon Perkins	- Probation

7 MINUTES OF LAST MEETING - 21 JANUARY 2015

The minutes of the last meeting held on 21 January 2015 were agreed.

8 REVISED TERMS OF REFERENCE

The draft revised Terms of Reference had been circulated with the agenda and the following changes were proposed:

- The Domestic Violence & Sexual Abuse Operational Group was not chaired by a member of the Executive and therefore suggested that the wording under Operational Groups would change to read 'Each group will be chaired by a member of the Executive or a representative nominated by this Group'.
- The DAAT would be renamed Public Health Devon.
- Although victims were mentioned in the Communications Strategy this was not reflected in the Terms of Reference. This would be included.

Subject to these changes, the Group agreed the terms of reference.

9 CRIMESTOPPERS PRESENTATION

The Group welcomed Mike Fowkes and Paul Elliott to the meeting.

Crimestoppers would like to introduce its Ambassadors Programme as a pilot in the Exeter area, and if successful, to extend it across Devon and Cornwall.

A presentation was given on Crimestoppers and how it works.

An update on the data was provided - since 31 August 2014 2,227 calls had been received, of which 1,797 had resulted in actionable information. 229 of these had positive action resulting in 162 arrests.

The range of Crimestoppers campaigns was discussed. Fearless.org was a youth campaign aimed at 11-18 year olds.

The Ambassadors Programme had 600 volunteers, 25 of which are from Devon and Cornwall. However, where the programme had been introduced in Essex, there are now 600 ambassadors in that area alone.

15-20% of people who want to report a crime are encouraged to call the Police as they are not an alternative to the Police 101 service.

They would like to link into organisations which, as part of their day job, may deal with victims of crime or are affected by crime. This will involve one point of contact who will be the link for that organisation. Following an initial meeting to discuss, there will be limited work, possibly to send emails, put up posters etc.

Reference was also made to networks of housing associations and also borders.com which was a community messaging service that may be a useful tool.

Leaflets were available in other languages and Crimestoppers also subscribe to Language Line.

A question was raised as to how malicious calls are filtered out. It was noted that when information is passed to the Police, it is put through a process of intelligence grading which can lead to further investigations.

The unique selling point is that Crimestoppers is 100% anonymous as some people do have a lack of trust in the police and also do not want to be traced.

Crimestoppers are also looking for more volunteers and people to join the committee.

The Chair referred to the Proceeds of Crime Act Fund and that he would be happy to commit some funding to this worthwhile charity.

Karime Hassan would welcome a presentation from Crimestoppers to a managers meeting and to meet front line services. Messages can also be sent via Twitter and Facebook as a number of staff have accounts.

Agreed that Members of the Group identify an officer within their organisation as an initial contact for Crimestoppers and send an email to Mike Fowkes.

The Group thanked Mike and Paul for their informative presentation.

10

STRATEGY, ACTION PLAN AND COMMUNICATIONS STRATEGY

The Communications Plan 2015/16 was noted.

Awareness needed to be raised amongst communities. There needed to be a re-focus and promote and review awareness.

Simon Lane reported that there is a Community Safety Partnership twitter account.

Discussion was held around whether to concentrate on the branding of the CSP as there had been little communication around who the CSP is and what it represents.

Concern was expressed that the Police and Exeter City Council have a strong representation as main initiatives are led by them, but it should be noted that other agencies have a valuable contribution to make.

The Chair had met with a reporter at the Express & Echo who was willing to do an article around the CSP and to focus on particular initiatives.

A webpage is hosted on the City Council's website, and this needed to be refreshed and made more accessible. Consideration needed to be given to raise the profile, possibly with a link on the front page. It was also suggested that a standard phrase could be used at the bottom of emails etc... 'Working in partnership with the Exeter Community Safety Partnership' and to include a direct link to the webpage.

Reference was made to the East and Mid Devon model where an annual event is held to raise the profile. Various agencies contribute to the agenda. A similar event could be held in Exeter in the future.

Agreed that:

- (1) Karen Mandefield and Simon Lane would meet to look at a refresh of the webpage.
- (2) Karen to produce a separate plan on how the website works as an annex to the Communications Plan
- (3) The Chair to coordinate with the Express and Echo to raise the profile of the CSP including priority areas
- (4) The minutes would be made publicly available.

11 **USE OF SECTION 136 MENTAL HEALTH ACT IN DEVON AND CORNWALL**

A letter from the Police and Crime Commissioner on the use of the Section 136 Mental Health Act in Devon and Cornwall was circulated with the agenda which highlighted a drive to reduce the number of detentions.

Gill Unstead advised that she was a member of the group that is overseeing the development of the protocol and a meeting was held earlier this month. Although the protocol has not been completely signed off force-wide, they were working to the protocol while negotiations are ongoing. Places of safety were now available in Plymouth, Torbay and Exeter, and the number of detentions had started reducing quite significantly.

A&E was not the right place for someone who is mentally unwell as it is a chaotic environment. The diversion scheme would spread across the whole peninsula with mental health workers in custody suites.

Access to data helps with better informed working to enable partners to work more closely together and in a timely manner.

Symptoms can present as a result of substance misuse.

Individuals can still be detained under the Mental Health Act but this will reduce the amount of time they are placed in a police cell, where they will be moved to Wonford for assessment. Most offer 24/7 care with a specialist mental health worker.

This change was not due to a reduction in office officer numbers but was about providing a better service to vulnerable people. This is a Home Office Directive and the statutory duty sits with a variety of organisations. Monthly meetings take place with all commissioners of the service .

12

UPDATES FROM TASKING GROUPS

12a Reoffending - Keith Perkin

The Chair circulated a report on the Reoffending Group. It was suggested that the Reoffending Group would be taken on a theme by theme basis.

This operational group would form close links with domestic violence advocates. Good data is being received around repeat victims and perpetrators particularly around domestic abuse.

The Turnaround team are working with the Community Rehabilitation Company (CRC) and Police and target enforcement around more prolific acquisitive crime such as burglary and vehicle crime.

One of the proposed priority areas is sexual offending as there had been an increasing trend. Data showed that 46% of victims of rape and 53% of victims of other sexual offences are under 18 years of age. However, there is not the same comparison with under 18 offenders which might be expected – other sexual offences is recorded at 20% and rape is 5.7% for under 18 years of age offenders. There is a need for further analysis on these figures.

The other priority area will be mental health. Some analysis needs to be done around what offences are being committed, and whether they are linked to legal highs. There had been an increase in anti-social behaviour for people with mental health issues.

Steve Jones reported that the Youth Offending Service deal with very few sexual offenders. There was the potential for mental health issues to be confused with substance misuse and to get offenders to stop using to carry out an assessment in order to identify whether the issue is related to drugs is quite difficult.

Lisa Rutter advised that there was a public health tender for early health including emotional health and they would be looking to involve schools to be more alert and ready. It may be useful to bring the successful tender in to discussions when the results of the tender are known.

The Reach Team would also be focussing on raising awareness of sexual exploitation in Exeter schools so may be useful to have a link.

Agreed that:

- (1) The Chair and Melinda Pogue-Jackson meet to see how issues around sexual offending can be moved forward;
- (2) The Chair to meet with Gill Unstead, Mike Hamilton, Steve Jones, Tim Francis of the CCG and Maddie Mills, the mental health trained social worker, to discuss issues around mental health.

12b **Domestic Family & Sexual Abuse - Melinda Pogue-Jackson**

Melinda Pogue-Jackson reported that the Forum Planning Group was working on its Action Plan. This will largely be made up of awareness raising and will concentrate on events taking place in the city, such as Domestic Awareness Week, 16 days of Action, Action Against Woman, International Womens Day and Reclaim the Night.

A Forum meeting was scheduled for 14 May which will be themed around sexual violence.

Agreed that the Action Plan would be presented to this meeting when finalised and also the Health and Wellbeing Board.

12c **Anti-Social Behaviour - Bob Norley**

The Anti-Social Behaviour Action Team (ASBAT) would consolidate with the City Centre Issues Group as there is some overlap. The new Terms of Reference would be presented to the May meeting.

Bob Norley reported that:

- Greater links will be formed with the Troubled Family agenda and the Devon-wide National Probation Service group.
- Consideration is being given to the new anti-social behaviour tools following new legislation last Autumn.
- Community Protection Notices is one of the new tools that can be used which can require a change of behaviour from an individual. Work is needed in conjunction with the Police to identify community triggers and the mechanism required to advance a case.
- The Public Spaces Protection Order (PSPO) is a powerful tool which had been introduced by some local authorities to control anti-social behaviour within the public arena, such as consumption of alcohol and intoxicants.

Other local authorities had been criticised for using PSPOs for issues such as skateboarding and feeding birds, but it should be focussed on issues causing anti-social behaviour, harm and distress. The PSPO needs to be evidence based and it was anticipated that it would be considered at the Council's Executive in July.

The clearing of cardboard and other paraphernalia associated with rough sleeping and encampments could be included in the PSPO.

Consideration was being given to a PSPO for the encampment at Bonhay Road as there had been issues with discarded hyperdermics and begging.

- Portable toilets had been trialled on Builders Friday which had proved quite effective, alongside enforcement.
- The Police had been effective at tackling begging so this was not a high priority for the Group at present.

- Approval had been given to place two sharps disposal bins in hotspots in the city centre following positive evidence from other areas that they had worked well. They would be installed in May.

The Group welcomed the initiatives taking place.

In addition, Gill Unstead reported that Public Health Devon had received some funding through the Safer Devon Partnership last year which had funded a Criminal Justice Worker. This year's funding would change the way in which their work was focussed and would provide additional capacity by way of another worker to work with entrenched drinkers/rough sleepers to try to encourage them to take up the offer of treatment to meet their needs better where they would not normally use the usual referral process.

A discussion was held on homelessness and rough sleeping. Individuals gravitated to Exeter where there was greater support, although there were a number of individuals who prefer not to take up any offer of assistance. There was no easy or one-agency solution to the problem and it was a much wider issue than the Community Safety Partnership.

12d **Alcohol, Violence and the Night Time Economy (EVANTE) - Bob Norley**

Bob Norley reported that the EVANTE Group is refreshing its action plan, and updated the Group on the following initiatives:

- Reference was made to questions raised at the Exeter Board meeting earlier in the week regarding disturbance caused to residents by students, particularly during freshers week last year.

Work would be undertaken with the University, EVANTE and the licensed trade, and a pilot scheme covering the city centre and transient routes would be put in place before the end of term so that measures will be in place by freshers week this year. The Chair reported that he had written to three premises with concerns how the premises were managed last year. A University strategy would be put in place and a joint letter would be sent to all licensed premises in the city centre. It was suggested that a copy be sent to councillors and community organisations to reassure and advise what actions are being taken.

- The Help Zone set up last year as a multi-agency hub had commenced again in February. South West Ambulance, St Johns Ambulance and Street Pastors were present at the hub. The Security Industry Authority (SIA) had replaced police presence, but it was noted that some police reassurance had been pledged, but this had not taken place as agreed. The Chair would follow this up.
- A street marshalling scheme was in place where door supervisors will have a presence in the street after the premises close. Each premises in the city centre closes within half an hour of each other and will provide a street marshall for 30 minutes after close so there is a relay after each closure. This links with the Best Bar None scheme where premises are independently accredited to show good management principles. 40 premises had now signed up to the scheme, which had exceeded the target of 25.

- Further investigations would take place on the use of breathalysers on entry by door staff as part of the RU2drunk campaign, which had proved successful in other areas.
- Taxi monitoring would be extended beyond Saturday nights to Sundays and Bank Holidays and also during freshers week. The trade funds the taxi marshalls. The provision of taxi ranks close to the city centre would be established in due course which will assist with egress from the city centre.
- The Licensing Committee approved taxi derestriction in March. As a result, an enhanced set of quality controls will be introduced, including vehicles to have a distinctive uniform colour scheme. From 2017 all taxis will be fitted with in-cab CCTV to protect both passenger and driver.
- The Licensing Committee had also approved the new Licensing Policy which was more comprehensive and a better tool for regulating licensed premises to create a vibrant night time economy.

The Group welcomed the proactive role of the trade.

Agreed that:

- (1) A copy of the letter to licensed premises regarding freshers week is sent to city councillors and community organisations; and
- (2) The Chair to follow up police presence at the Help Zone.

13

FINANCE UPDATE

Simon Lane reported that the 2014/15 budget had mostly been allocated.

Just over £10,000 had been spent on specific anti-social behaviour projects including community payback schemes and Best Bar None.

A funding request form had been developed.

The Chair suggested that as he had committed to fund Crimestoppers from the Proceeds of Crime Act, whether the CSP would be willing to match fund.

Agreed that the CSP match fund £300 to Crimestoppers.

14

CRIME FIGURES

The Chair reported that last year saw a 9.5% reduction in crime, with a further reduction of 5% this year in Exeter.

There had been an increase in possession of an offensive weapon, but these were small numbers with less than 1% of the total crime in the city, and were often related to individuals who were not local.

Violence with injury was stable, and they were not seeing any increase in the use of weapons, although this may be as a result of it not being reported to the Police.

Shoplifting figures had reduced.

15

SAFER DEVON PARTNERSHIP - NICOLA CHANNON

Caroline Rae reported that a Safer Devon Partnership Board meeting was scheduled for 20 May. Child Sexual Exploitation, UK Border Agency, cyber crime and domestic homicide reviews were all part of the agenda.

Caroline welcomed any agenda items from this Partnership in future to form better links.

16

ANY OTHER BUSINESS

There was no other business.

17

DATE OF NEXT MEETING - WEDNESDAY 22 JULY AT 9.30AM

The date of the next meeting was noted.

(The meeting commenced at 9.30 am and closed at 12.05 pm)

EXETER HEALTH AND WELLBEING BOARD

Tuesday 7 July 2015

Present:-

Gillian Champion (Chair)	Clinical Commissioning Group
Councillor Edwards	Exeter City Council
Councillor Owen	Exeter City Council
Councillor Westlake	Devon County Council
Simon Bowkett	Exeter Voluntary Sector
Matt Evans	Active Devon
James Bogue	Active Devon
Sarah Gibbs	Public Health, Devon County Council
Patsy Temple	Public Health, Devon County Council
Nicola Glassbrook	MEAM
Tess Sadatian	MEAM
Superintendent Perkin	Devon and Cornwall Constabulary
Jo Yelland	ICE
Robert Norley	Exeter City Council
Dawn Rivers	Exeter City Council
Howard Bassett	Exeter City Council

23

APOLOGIES

These were received from Councillors Newby and Morris, Julian Tagg, Virginia Pearson and Kealey Sherwood.

24

MINUTES OF THE MEETING HELD ON 3 FEBRUARY 2015

Subject to the inclusion of Councillor Newby in the list of attendees and with Tim Golby referred to as a Devon County Council representative, the minutes of the meeting held on 3 February 2015 were taken as read and signed by the Chair as correct.

25

ROUGH SLEEPERS (MIN NO. 21 REFERS)

Robert Norley reported that the City Council had established a Task and Finish Group to examine homelessness and rough sleeping which included Members, Officers and representatives of outside agencies. In addition, the SHOT contract was to be re-tendered.

Simon Bowkett reported the creation of a health and well being hub at Watt Tyler House utilising a £440,000 grant from Public Health England to be completed by October. It would accommodate the Clocktower surgery, Community Rehabilitation Scheme, Devon Partnership Trust Mental Health Outreach Team, SHOT, the Edison Trust (HIV and Sexual Health) and the Community Housing Association.

Responding to Councillor Edwards, he confirmed that the hub would also act as a point of discharge for offenders released from Exeter prison, the hub providing release funds as well as housing and benefit assessment and health and well being advice.

RESOLVED that a presentation on the Wat Tyler House Hub project be made to the September Board meeting.

26

PHYSICAL ACTIVITY AND EDUCATION (MIN. NO 16 REFERS)

Matt Evans advised that he and Julian Tagg were to meet with Mark Parkinson of Exeter City Council (in place of Sarah Ward) to progress the Leisure Facilities Strategy and Playing Pitch Strategy and an overarching strategy document.

27

RESOLVED that Matt Evans report on progress at the September Board meeting.

PORTFOLIO HOLDER FOR CUSTOMER ACCESS

Councillor Owen advised that Councillor Morris had replaced Councillor Hannaford as the Portfolio Holder for Customer Access (Councillor Hannaford was now the Portfolio Holder for the Housing Revenue Account) and would be attending future Board meetings as one of the City Council representatives as her remit covered housing advice, benefits, homelessness, supported housing etc.

28

EXETER HEALTH AND WELLBEING OUTCOMES REPORT OF EXETER

The Public Health Specialist presented a breakdown of the Devon Public Health Outcomes report for Exeter referring to recent Public Health England and Public Health Devon publication and to the following future locality outcome publications:-

- Exeter Locality Public Health Plan - data section in Sept/Oct 2015;and
- Exeter Locality Public Health Outcomes Report - Sept/Oct 2015

Areas of note from Devon were:-

- areas that outcomes in Devon that are worse than the LA comparator group centre around :mental health, health checks, excess weight in children, alcohol admissions and fuel poverty; and
- in addition to these of note for Exeter in the locality break-downs were domestic violence, teenage conception rates and injuries due to falls.

The following issues were raised:-

- high percentage of domestic violence correlated with high levels of alcohol use and the figures also showed that there was a high incidence of repeat offending;
- it was not thought that the higher figures for alcohol related admissions reflected the University's presence;
- whilst the teenage conception rate remains higher for Exeter than the Devon average, it showed a downward trend over time and the gap between the most deprived wards and least deprived wards was narrowing;
- the national childhood measurement programme collects data on both overweight and underweight children; and
- there were higher rates for hospital admissions for self-harm in Exeter and some towns in East Devon.

RESOLVED that the Board:-

- 1) note the report;

- 2) a report be made to the Board meeting on overweight and malnourished children and the work of the Community Food Network;
- 3) a report on self harm be made to the September Board meeting;
- 4) the presentation be circulated to Board Members; and
- 5) the Exeter Public Health Locality Plan 2015 be further considered at the November Board meeting.

29

ICE PROJECT

Jo Yelland spoke on the delivery of the Integrated Care Exeter Programme. Her presentation covered the ICE Programme Development and Programme Governance, strategic aims and objectives and delivery programmes and critical milestones.

The Programme aimed to look at collaborative ways of working with a view to formulating an integrated care vision for Exeter. It would provide a range of integrated activity for services in partnership to improve a wide range of health, care and community outcomes. Crucial to its success was to achieve operational and cultural change at agency level and to design new ways of working.

The ICE project aimed to give residents a better experience of care and health and social care outcomes and deliver care in the most cost effective way. The voluntary sector would play a key role and be developed to facilitate a more integrated response to those at most risk. The focus would be on early intervention and upstream preventative measures through increasing personal responsibility, self care and community resilience and improving co-ordination, timeliness and delivery of care.

Reference was made to accountability through the Devon County Council Scrutiny framework, this Board and the Devon Health and Wellbeing Board.

RESOLVED that:-

- 1) the report be noted;
- 2) Jo Yelland be appointed to the Board; and
- 3) strategic oversight through this Board (together with the Devon Health and Wellbeing Board) confirmed.

30

UPDATE - ACTIVE EXETER

James Bogue, Chair of the Active Exeter Group, updated the Board on the following:-

Sport England Bid

The result of the bid would be known shortly. The total funds for this three year project were £135,000, year one to commence in January 2016 with employers and community organisations targeted. Twelve different large employers, including EDF and South West Water, had agreed to participate as well as smaller businesses such as those involved in the St. Thomas Business Association, together with six primary schools, two secondary schools and two Children centres. Led by the City

Council and managed by Active Exeter, it would be supported by the Exeter Football in the Community, Legacy Leisure and Exeter Chiefs with media coverage led by the Express and Echo as the lead. Over the three year period, it was hoped to engage 2,000 inactive people. Although a strong bid, it was facing strong competition. Utilising data from Transport Devon, it would be appropriate to incorporate everyday cycling and walking into the project.

Alcoa

With a budget of 42,000 provided by Alcoa, Cowick Barton had been chosen a programme of outdoor facilities. Laura Robinson, one of the City's three community organisers and who was based in this area and now employed by Active Devon, was supporting the community engagement process in developing the initiatives which included:-

- an Outdoor Fitness Trail;
- interactive events such as pop up family activities, orienteering course and cycling and walking, leaders for the latter having come forward;
- wild-zone;
- parents of Bowhill Primary School children had formed a runners group and signed up to a 5k event;
- concrete table tennis table.

Ping

The second year of ping had recently been launched in Princesshay, funded by Sport England, with the 35 tables used last year increased to 50 with new locations including the Cathedral and Central Station. Cafes, pubs etc. would be encouraged to take the tables inside during the winter months. Table tennis had once functioned widely across the City and it was hoped to re-invigorate interest through encouraging work based and after school clubs in secondary schools.

Dawn Rivers enlarged on the work and impact of the community organisers, much success having been achieved in Wonford, where an entry had been made into the Britain in Bloom competition. She also referred to Laura Robinson's outreach work in St Thomas including helping to network St. Thomas and Foxhayes Primary Schools and GP's and community initiatives taking place in the local area.

This work was informed by the Behaviour Change scoping review.

RESOLVED that the Board note the report.

31

PROGRESS REPORT ON MAKING EVERY ADULT MATTER

Nicola Glassbrook updated the Board on progress with the MEAM national pilot in Devon which was seeking to secure transformational change in people with complex needs covering offending, physical and mental health, substance misuse, criminal behaviour, anti social behaviour and self harm. A key aim was to secure organisational change across agencies to ensure a joined up approach. It dovetailed with the work of ICE and she introduced Tess Sadatian, recently engaged as the local co-ordinator.

Her work to date had involved liaison with all Devon agencies, volunteer organisations and GP's to map their involvement with people with these issues, across Exeter, Mid and East Devon and Teignbridge. Torbay had recently appointed its own co-ordinator. To date, seven clients had been identified with a

target of 40 by the end of the year. Individuals with at least three of the above characteristics were assessed through a person centred/appreciative enquiry process to determine motivation, values and subsequent intentions in order to simplify the referral process and improve well being.

The first operational group had been held in the previous week to discuss clients and address barriers with reports on clients being considered by the strategic group. She would also evaluate project costs.

Simon Bowkett emphasised the scale of the culture change required in organisations to meet the model especially in view of recent deaths.

RESOLVED that Tess Sadatian speak on this project to the Community Safety Partnership.

32 **OUTCOMES FROM CITY CENTRE VISUAL IMPAIRMENT PRACTICAL SESSION**

Robert Norley reported that, following on from the presentation to the previous Board meetings by Tracey Wilson, the eye clinic liaison officer, Members and officers of Devon County Council and Exeter City Council had participated in a visually impaired walkabout from the Civic Centre to the top of Fore Street.

The participants had been able to experience the barriers that existed to blind and partially sighted people navigating on foot around pedestrian thoroughfares. The six common obstacles experienced were A Boards, waste receptacles, street furniture, parking on pavements, poor differentiation between highway use (road and pavement) and poorly designated/provisional crossing points. The reports showed how dialogue with blind or partially sighted people could improve the understanding of the impact of these obstacles and set out an action plan including potential mitigation measures.

Councillor Owen referred to specific problems identified in respect of the pedestrian crossing on Paris Street outside the Civic Centre because of malfunctioning knobs and the absence of equipment on the island in the middle of the road.

RESOLVED that the Board support:-

- (1) the development of a "clear streets policy or charter" in partnership with blind and partially sighted people, and principle stakeholders (e.g. Exeter City Council, Devon County Council, Police and businesses) in order to inform decision making and provide clear and consistent guidance on reducing obstacles to blind and partially sighted people getting about in the City; and
- (2) the formulation of a plan of action to mitigate the obstacles as set out in the report, with a report on progress of these issues to be brought back to the Board in six months time.

33 **PUBLIC HEALTH FUNDING FOR DISTRICT INTERVENTIONS 2015/16 - UPDATE ON DEVON-WIDE WORKSTREAMS**

The following updates were provided:-

Devon wide funding received over the last two years had been disaggregated between the Districts. There had since been a reduction in the overall funding pot for this year, and so the Devon Districts were to pool the current funding and agree four work streams applicable to all Districts.

Mental Health Awareness Training

This work stream involved training of trainers to instruct front line staff in mental health issues. This would extend to training for all public bodies, including the Police and may also encompass dementia which was a growing problem as well as self harm.

Dawn Rivers also reported that the City Council was signed up to the Exeter Dementia Allowance.

Cold Homes

Funding would be used to match-fund a bid for greater funding to help address cold homes and fuel poverty in Devon.

Air quality

Poor air quality was responsible for 43 deaths per annum in Exeter. The work stream consists of widening the existing project in Exeter around personal pollution exposure and by introducing a national accreditation scheme for haulage contractors to buy into.

Physical Activity for Mums

This work stream would build upon the successful scheme run in Teignbridge, focusing on getting Mum's active through cycling. Matt Evans and James Bogue advised that Active Devon and Active Exeter would be very interested in supporting this work stream.

All four streams correlated with the Public Health priorities.

RESOLVED that Alex Bullied report to the next Board meeting on the personal air quality project.

34

REVIEW OF THE OPERATION OF THE BOARD

In view of the Board having operated for nearly two years and recent health developments in the City such as ICE, a review of the terms of reference of the Board was proposed.

RESOLVED that Robert Norley report to the September Board meeting with draft revised terms of reference.

35

DATES OF FUTURE MEETINGS

RESOLVED that the following dates for future meetings be noted:-

Wednesday 2 September 2015	Tuesday 17 November 2015
Tuesday 2 February 2016	Tuesday 12 April 2016
Tuesday 5 July 2016	Tuesday 13 September 2016

(The meeting commenced at 2.00 pm and closed at 4.28 pm)

Chair